

DOMINION TRANSMISSION, INC.

JOB DESCRIPTION

TITLE: Electrician

CODE NO.: 00301 00501 00701
Start Level I Level II

GRADE: 006 008 011

REPORTS TO: As Assigned

DATE: August 15, 2010

RESPONSIBILITIES:

Perform all duties incidental to the installation, maintenance and repair of electrical equipment and facilities used in corporate operations.

ASSIGNED DUTIES:

1. Perform all the duties necessary to install, maintain, and repair switchboard equipment used in generating electrical energy for corporate use, including meters, voltage regulators, exciters, and switch gear equipment.
2. Phase out generators, check and connect synchronizing lights, and adjust exciter ceiling for total load of generators.
3. Install, maintain and repair electrical equipment and facilities used in corporate operations, including house and office wiring and lighting fixtures, explosion proof wiring (Class I, Group D), conforming to underwriters electrical code.
4. Install, maintain and repair electrical controls, generators (AC and DC), motors and motor pumps, manual and/or automatic, magnetic and/or reduced voltage starters and automatic devices.
5. Repair and test all electric welding machines and their controls.
6. Connect all types of motors, coils, etc., for all corporate equipment. Make connection diagrams for two (2) speed and dual voltage application.
7. Make transformer connections for lighting and power installations.
8. Read electrical diagrams and drawings necessary to perform assignments.
9. Repair and test all types of magnetos for compressor station engines and all portable equipment.
10. Prepare records and reports as required.

DOMINION TRANSMISSION, INC.

JOB DESCRIPTION

TITLE: Electrician

CODE NO.: 00301 00501 00701
Start Level I Level II

GRADE: 006 008 011

REPORTS TO: As Assigned

DATE: August 15, 2010

11. Make repairs to equipment used in the performance of assigned duties, keeping the equipment in safe and proper working condition.
12. May direct other employees in the performance of assigned duties.
13. May perform other duties as required in a higher or lower classification.
14. Maintain normal inventories of commonly used electrical fittings, fixtures and wire. Specify and order, as necessary, to maintain normal levels.

NOTE: Progress through the various levels of this job requires one (1) year in each successive level, completing the prescribed training and successfully passing the appropriate tests.