

DOMINION TRANSMISSION, INC. AND DOMINION HOPE

JOB DESCRIPTION

TITLE: Utilityperson Field

CODE NO.: Start Level I Level II
00418 00511 00620

GRADE: 007 008 010

REPORTS TO: As Assigned

DATE: August 15, 2010

RESPONSIBILITIES:

Perform a variety of skilled and semi-skilled duties and special assignments relative to the installation, operation, repair and maintenance of equipment and facilities. Train and lead other employees in the performance of assigned duties.

ASSIGNED DUTIES:

1. Lead and perform a combination of skilled and semi-skilled duties relative to the installation, operation, repair and maintenance of equipment and facilities such as pipelines, M&R stations, running-pulling and/or cementing casing, installing well head equipment and rigging up and tearing down of tools and equipment.
2. Lead and conduct special volume, pressure and other tests as required to determine deliverability of wells, pipelines, etc., under various operating conditions; compute volumes and interpret results of such tests.
3. Assist in, and direct as required, the connecting and disconnecting large displacement and orifice meters and related regulating equipment.
4. Operate power driven boring machine (4" or larger capacity); operate power driven tapping and plugging machines (2" or larger capacity) on high pressure lines and operate air pipe saw.
5. Prepare records and reports as required.
6. Make minor repairs to equipment used in the performance of assigned duties, keeping equipment in safe and proper working conditions.
7. Train and direct other employees in the performance of assigned duties as required.
8. Perform other duties as required in other classifications.

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NOTE: The essential factors concerning this job are:

1. It is a combination of the various duties that make up the total job rather than the performance of any single duty.
2. Any employee temporarily assigned duties included in the Utilityperson Field Rate Schedule will be considered to be working at the Start Level for pay purposes. Permanent job vacancies will be posted at the Start Level.